

Information to participants = Please wear a mask in the venue at any time. =

1. Registration

Registration desk is available at the following times. July 11, 13:00-18:00 July 12, 8:15-18:00 July 13, 8:15-13:00 July 14, 8:15-12:00

> Pre-registrants and invited speakers: Please receive a printed material of program book and a name badge at the registration desk on your arrival at the venue.

2. Social events

Welcome party July 11, 17:00-Room A (1F) > All participants are invited. > Please wear a mask during conversation.

Excursion

July 13, 13:00-17:00

> Please apply at the excursion desk until July 12 noon.

<u>Noh Night</u>

July 13, 18:00-

- > Registered participants and invited speakers.
- > Noh Night is held at Ishikawa Prefectural Noh Theater (16 min. walk from the conference venue).
- > Commendation ceremony for the young presentation award is held at the end of the Noh Night.



(cited from Google Maps)



3. Infection control measures against Covid-19

- > Please check your temperature at the registration desk every day.
- > Please wear a mask in the venue.
- > No medical cares and tests (including a PCR test) are provided by ISM-8.

4. Conference room



2F



5. Cloakroom

No cloakroom is prepared. You are responsible for your own luggage, especially valuables.



6. Company Exhibition

July 12, 9:00-18:00 July 13, 8:40-13:00 July 14, 8:45-11:30

Company Exhibition (2F)



7. Luncheon Seminars

Luncheon Seminars (with a lunch box) will take place at lunchtime during conference. The ticket for the luncheon seminar will be distributed based on the number of lunch boxes. Please note that those who wish to have a lunch box need to obtain a ticket at the registration desk. Tickets are limited and it will be served first-come first-served basis.

8. Coffee breaks

Coffee breaks will be organized at the conference room. Cold drink and Japanese sweet pancakes (DORAYAKI) will be served.

9. Free Wi-Fi

SSID: Kanazawa_cci_a or Kanazawa_cci_g Password: 0762631151

10. Smoking area

Do not smoke in the venue other than the designated smoking areas.



Information to speakers

1. Oral Presentation

- 1) On-site
- > Presentation data must be sent to the secretariat in advance or submitted to the slide registration desk by the day before your presentation.
- > PCs for presentations are prepared by the conference secretariat.

PC(OS): Windows 10 PowerPoint: Office 2019 PDF Reader: Adobe Acrobat Reader DC

*Mac OS and Keynote file in are not available

> Please be seated in next presenter's seat at least 10 min. prior to your presentation start.

2) Online

> The Secretariat will share the pre-submitted video during your presentation time.

- > Q&A sessions will be held after video presentation, then speakers must be present online at the time.
- > Please connect to zoom and enter the presentation room 10 minutes before the start of your session.
- > Please turn off the microphone and camera except during the Q&A session.

2. Poster presentation

	in-person participants	online participants
on-site poster presentation	0	
e-Poster presentation	0	0

1) On-site

> Posting date and core time of on-site poster presentation is as follows.

Odd number:

- Posted on-site: July 12, 9:00-17:00
- Core time: July 12, 13:20-14:20
- Removal: until July 12, 17:00
- e-Poster: July 12, 20:00-20:45

Even number:

- e-Poster: July 12, 20:45-21:30
- Posted on-site: July 13, 8:15-July 14, 11:30
- Core time: July 13, 10:50-11:50
- Removal: until July 14, 11:30
- > Please print your poster in A0 portrait size (180 cm long and 90 cm wide or smaller) and bring it to the venue.

2) Online (e-Poster)

- > Poster data is uploaded on participant-only website.
- > e-Poster session is held on July 12 using a virtual space "oVice", and core time is as follows.



Odd number: July 12, 20:00-20:45 **Even number**: July 12, 20:45-21:30

oVice URL: https://ism8.ovice.in/ Password: Same password as the conference security page

3. Security Policy

The secretariat will delete all data responsibly after the conference is over. However, we consider that it is impossible to completely protect against the copying of images and data with the current software technology. Therefore, we cannot guarantee that the presentation data will not be leaked to outside parties. We would appreciate it if you could be more careful about using unpublished data included in your presentation or copyrighted data of third parties.